

** This program is for supervisors of FLORIDA legal aid programs.**



MANAGEMENT | INNOVATION | EXCELLENCE | FOR LEGAL AID

Advance Beyond the Basics: Supervising for Excellence

June 13 – 15, 2011

Tampa, FL

If you are an immediate supervisor of legal work, including managing and supervising attorneys, litigation directors, and executive directors...

If you have significant supervisory experience; or if you aspire to be an excellent supervisor in challenging real office situations, ...THIS TRAINING IS FOR YOU!!

Topics To Be Covered:

Moving Beyond the Basics: Strengthening our Leadership, Management and Supervision to Deliver Great Legal Services
Supervising Multiple Generations
Professional Development Tools for Supervisors
Planning Work
Difficult Conversations
Creating Effective Teams
Leading Change

Training Site and Accommodations: Embassy Suites Hotel - USF/Busch Gardens, 3705 Spectrum Blvd., Tampa, FL 33612. Tel: 813-977-7066

To **REGISTER**, visit: <http://www.floridalegal.org/Training/2011/6/supervision/regs.htm>

For more information, contact: Patricia Pap, Executive Director, Management Information Exchange, 99 Chauncy St., Suite 700, Boston, MA 02111. Tel: 617-556-0288

MANAGEMENT INFORMATION EXCHANGE

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