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**Supervising Legal Work Training**

**June 27 – 29, 2016**

**Ann Arbor, MI**

**Agenda**

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| **Monday, June 27, 2016** |
| 8:00 – 9:30 am | Registration , Continental Breakfast  |
| 9:30 – 9:45 am | Welcome and Introduction of Trainers  | Patricia Pap, Lorray Brown |
| 9:45 – 10:30 am | Opening Remarks: The Supervisor’s Role | Lorray Brown |
| 10:30 – 10:45 am | Break |
| 10:45 – Noon  | Small Groups: Introductions, Participant’s Goals for Training, Comments on Opening Remarks |
| Noon - 1:15 pm | Lunch |
| 1:15 - 2:30 pm | Lecture and Demonstration: Performance Feedback  | Mary Ellen Natale, Kate Shank |
| 2:30 - 2:45 pm | Break |
| 2:45 - 5:15 pm  | Small Groups: Performance Feedback Exercises  |
| 6:00 pm | *Meet in lobby to make dinner plans* |

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| **Tuesday, June 28, 2016** |
| 8:00 - 9:00 am | Continental Breakfast |
| 9:00 - 9:30 am | Presentation: Supervision Systems  | Jerel McCrary |
| 9:30 - 10:45 am | Small Groups: Supervision Systems, Using Case Management Systems for High Quality Supervision |
| 10:45 - 11:00 am | Break |
| 11:00 – 12:30 pm | Diversity and Supervision | Tomieka DanielDennis Harrington,Lucinda Weller |
| 12:30 - 1:45 pm | Lunch |
| 1:45 - 2:15 pm | Presentation: Workplans | Clint Adams |
| 2:15 - 3:45 pm | Small Groups: Workplans |
| 3:45 – 4:00 pm | Break  |
| 4:00 - 5:15 pm | Small Groups: Supervision and Leadership |
| 6:00 pm | *Meet in lobby to make dinner plans* |

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| **Wednesday, June 29, 2016** |
| 8:00 - 9:00 am | Continental Breakfast  |
| 9:00 - 9:30 am | Presentation: Designing and Managing Projects  | Tequisha Myles, Stuart Itani |
| 9:30 - 11:15 am | Small Groups: Designing and Managing Projects  |
| 11:15 - 11:30 am | Break |
| 11:30 - 12:45 pm | Small Groups: Supervision in the Real Office  |
| 12:45 - 1:00 pm | Wrap Up |